


Request a Rate Quote with Mortgage Cadence Enterprise Lending Center (ELC)



Select a Loan

To request a rate quote, first select a file from your **Loan Pipeline**.

1. At the top right corner, select the **Actions** icon. 
2. From the drop-down options, select **Order Services**.



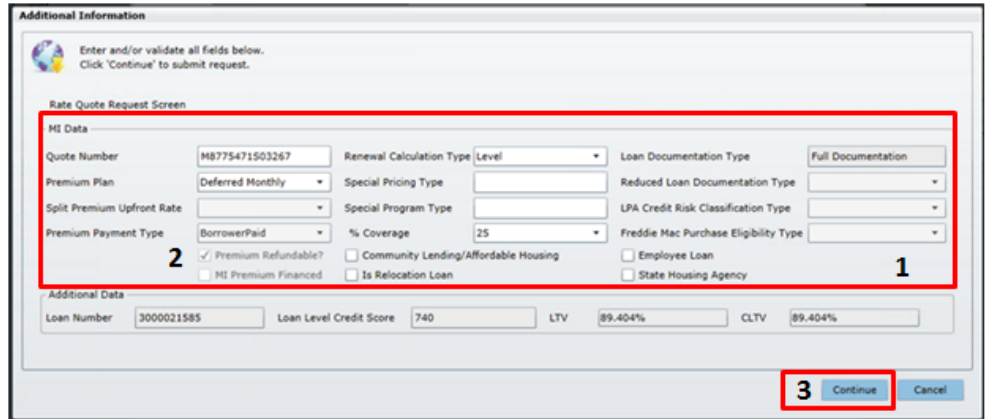
The **Order Services** screen displays.

1. Select **Mortgage Insurance** from the **Service Type** drop-down menu.
2. Choose **UGIC – Rate Quote** from the **Service** drop-down menu.
3. Click the **Submit Request** button.



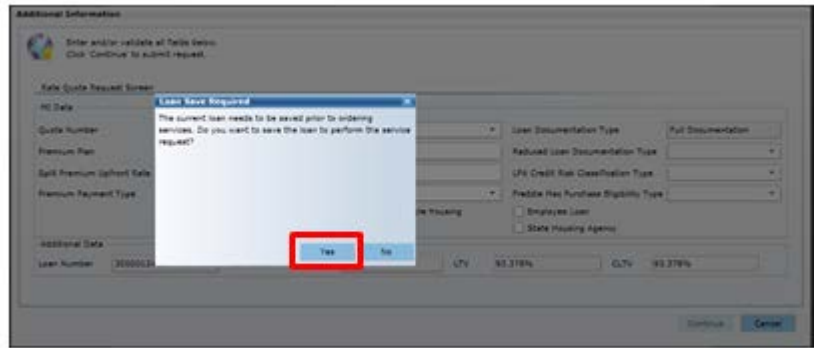
The **Additional Information** (Rate Quote Request) screen displays.

1. Complete the **MI Data** fields.
2. **IMPORTANT:** If the Premium Plan is **Monthly**, the **Premium Refundable?** option will be checked even though the Premium is actually **not refundable**.
3. Click **Continue** when done.



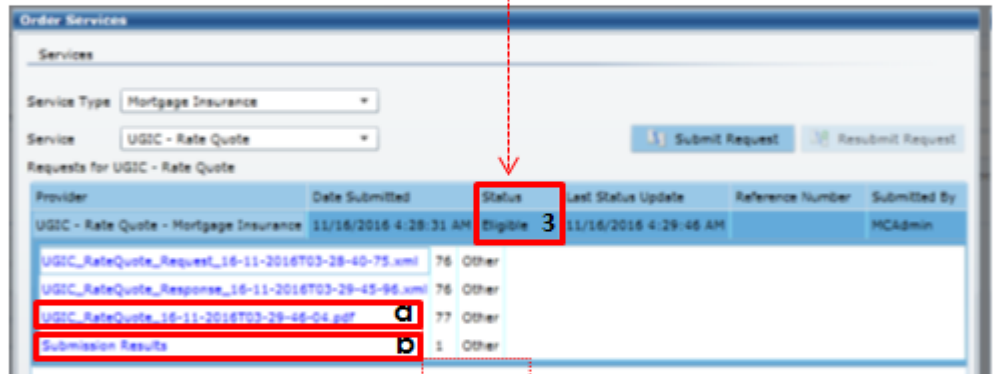
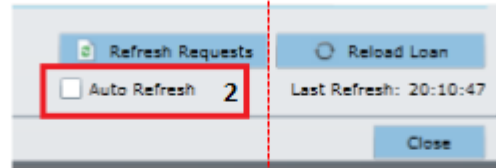
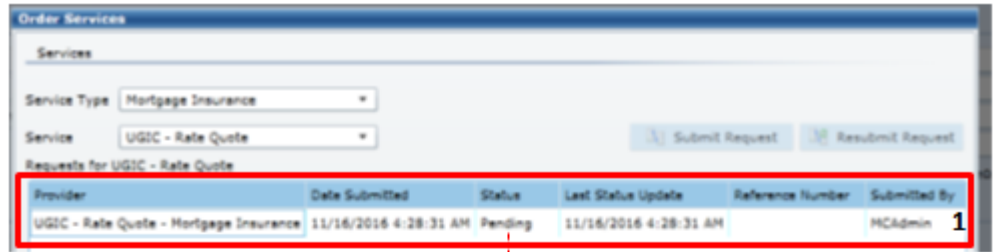
The **Loan Save Required** screen displays.

Click **Yes** to order MI.



The **Order Services** screen displays.

1. View your Rate Quote request.
2. Check **Auto Refresh** at the bottom of the screen if the Rate Quote does not show up within a minute. Click **Reload Loan** to import fees.
3. When the Rate Quote **Status** changes to **"Eligible,"** the following can be viewed:
 - a. The **Rate Quote PDF.**
 - b. The Rate Quote results, by clicking the **Submission Results** link.



a. Rate Quote PDF

b. Order Status Screen



Rates are displayed on the **Mortgage Insurance Wizard** screen.

IMPORTANT:

1. Ensure the **Refundable** option is **unchecked**.
2. Update the **MI Company** to **ARCH MI**.

