


- To access the QC Dashboard, visit connect.archmi.com/originations.
- Click the Arch MI logo in the upper left to return to the **CONNECT** Dashboard page.
- Locate files by searching for the **Certificate Number** or **Borrower Name**.
- The top row of filters are the main categories for files, with the secondary row of sub-filters appearing only as necessary.
- Use **CONNECT** in full-screen mode to see all function areas.
- If you have any questions or issues with the site or its filtered categories, reach out to Arch MI Quality Control: quality.control@archmi.com, 888-844-6787.

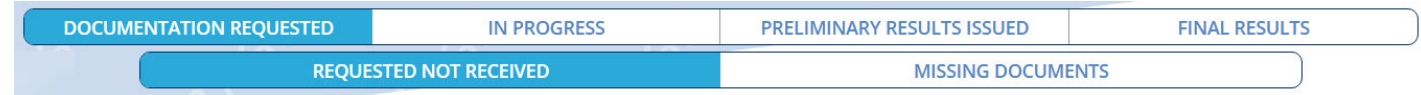
Filter Descriptions

Documentation Requested

List of QC-requested files where documents have not been received or have been partially received.

- Two sub-filters:
 - 1. Requested Not Received** — QC-requested files where **no** documents have been received by QC.
 - Clicking **Upload Documents** takes you to a screen where you can upload documents to the Arch system.
 - A message can be included.
 - A link below the message box provides a list of our required submission documents.

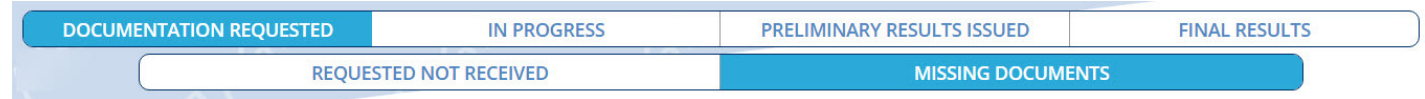
Note: Use the **Submit** button on the right of the screen to submit and view a confirmation of a successful upload. 



2. Missing Documents — QC-requested files where **some** critical documents have been received by QC.

- Click **Upload Documents** to see a list of the minimum missing documents required for the loan to move forward.
- From this same screen, you can upload documents to Arch MI's system.
- A message can be included.
- A link below the message box provides a list of our required submission documents.

Click **Submit**.



In Progress

List of in-progress QC file reviews where documents have been received.

- No sub-filters for this filter.



Preliminary Results Issued

List of QC file reviews that have completed a QC initial review and at least one finding has been cited.

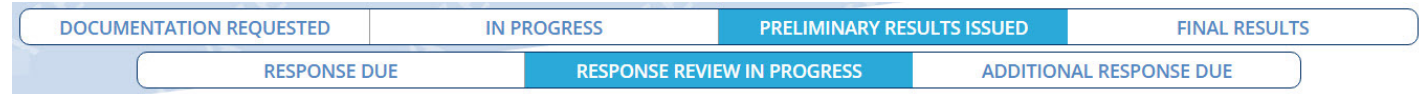
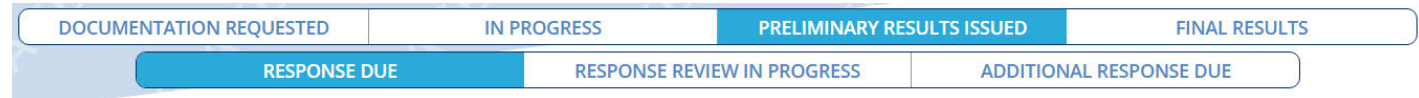
- Three sub-filters:

- 1. Response Due** — List of QC-reviewed files where no written response or response documents have been received by QC.
 - The specific QC findings shown will reflect those published in the results reports.
 - Click **View Results/Respond** to reach a screen where you can upload documents to Arch MI's system.
 - A message can be included.

Click **Submit**.

- 2. Response Review in Progress** — List of QC-reviewed files where a response or response documents have been received by QC.
 - Click **Response/Respond** to reach a screen where you can upload additional documents to Arch MI's system.
 - An updated message can be included.

Click **Submit**.

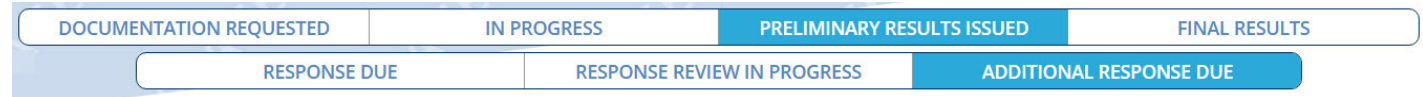


3. Additional Response Due —

List of QC-reviewed files where additional information has been requested by QC.

- This information has typically already been communicated by QC via a phone call and/or follow-up email.
- User will see specific QC findings as published in the results reports.
- Click **Response/Respond** to reach a screen where you can upload documents to Arch MI's system.
- A message can be included.

Click **Submit**.



Final Results

List of QC-reviewed files where finalized results have been delivered.

- No sub-filters for this filter.
- Click **View Results/Respond** to see Initial and Finalized findings for each specific loan file based on the completed QC review.

