

# Self-Reporting Loans with Defects TO ARCH MI



## What to Do If You Discover a Problematic Loan

### SELF-REPORTING IS REQUIRED

Under the current Master Policy, lenders and servicers must notify Arch MI when they become aware that an insured loan is subject to a Significant Defect, Single Loan Fraud or Pattern Activity, or is required by the GSE or other investor to be repurchased based on a Significant Defect, Single Loan Fraud or Pattern Activity.

This notification is called self-reporting and must be made within thirty (30) days of discovery by the lender or servicer or within thirty (30) days of a required repurchase.

### HOW NOTIFICATION WORKS:

- Send an email to Arch MI's Quality Control (QC) department at [quality.control@archmi.com](mailto:quality.control@archmi.com), with SELF-REPORT in the subject line. Include in the body of the email the Arch MI certificate number and a description of the defect that has been uncovered. Attach any supporting documents.
- After our QC department receives your email, we will request the complete loan package and conduct an independent quality control review of the loan to determine if the coverage can be retained or needs to be rescinded.
- Arch MI QC will prioritize the review of the loan so that the lender or servicer can know as soon as possible whether Arch MI can retain coverage of the loan.
- If Arch MI discovers that a lender or servicer failed to disclose the Significant Defect to Arch MI in a timely manner (30 days), Arch MI has the right to cancel coverage or deny an existing or future claim request.

We appreciate your adherence to this requirement and will work with you to resolve issues with problematic loans.